

# Enrollment for current families & church members

## We have a few changes in our programming for the 2019-2020 school year:

- **Tuition rates increased a little this year.** Our last tuition increase was in 2015.
- **We combined our two Discovery Days classes and changed the birthdates eligible.** We found many of the youngest kids had quite a bit of difficulty separating from their parents. Around 18 months is a peak age for separation anxiety. By raising the youngest age of child attending, we anticipate children will have a much more successful transition to their class.
- **Discovery Days and Preschool Lite kids have the option to extend one day (only) with Stay Day.**
- **All preschool children have the option to extend one day only (i.e. Lunch and Learn and Brunch and Learn.)** With the public schools changing Kindergarten to all-day, we hope to allow more children the opportunity to experience a long day with their preschool experience. This also equalizes the options for our morning and afternoon Pre-K classes and the Yellow and Orange class options. All preschool children have the option to extend one day.

## **Enrollment begins on Tuesday, January 22<sup>nd</sup> at 7:00pm.**

We would love to answer questions you may have about classes and enrollment. Be sure to give us a call or stop by the office if you have any questions. Please keep in mind the following:

- There is space for every child to move up into the next age of classes.
- **You may turn in your forms with payment prior to Enrollment night (we will number forms in the order received).** *We encourage you to consider this option if you have any flexibility at all.*
- Forms turned in early will be processed in-order after those received on enrollment night.

## **Procedures and guidelines are as follows:**

- A non-refundable enrollment fee of \$55 a child or \$100 a family is due at the time of enrollment.
- Turn in your enrollment form and fee prior to enrollment **or** bring your fee and form with you to enrollment on January 22<sup>nd</sup>.
- **Each person may enroll one family only.**
- Should you want to enroll on the 22<sup>nd</sup> and are unable to be present, you may send a friend or relative to handle the enrollment process (again only one family per person).
- Forms will be reviewed and numbered as they are turned in.
- You will receive an email confirmation of your child's classes a couple of days after enrollment night.
- **If the confirmed schedule will not work for your family, please contact the office by January 28<sup>th</sup> to opt out and have your enrollment form and fee returned.**
- Numbers will be available at 6:00pm January 22<sup>nd</sup>. (Please do not arrive earlier. The doors will not open until 6:00pm.) *Please note you must remain in the building once you have taken a number.* It is like you are "standing in line" without physically doing so.

### **FYI:**

Previously enrolled families - January 30<sup>th</sup> at 9:15. Community enrollment - January 31<sup>st</sup> at 7:00pm.

Kendra, Shellie and I would be glad to answer your questions. Please stop in to visit, give us a call or send an email.

Cyndi Mawhiney, Director

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